



NATIONAL COUNCIL FOR HIGHER EDUCATION

SPECIFIC PROCUREMENT NOTICE NATIONAL COMPETITIVE BIDDING

Background:

1. National Council for Higher Education was established by an Act of Parliament No. 15 of 2011 to regulate the Higher Education Sub- Sector. Its primary purpose is to provide accreditation and quality assurance services in higher education institutions in Malawi.
2. National Council for Higher Education has allocations in its Skills Development Project of 2019/20 financial year budget and intends to spend the funds through procurement of double cabin motor vehicles.
3. Bidding will be conducted in accordance with the open tendering procedures contained in the Public Procurement and Disposal of Assets Act (2017) and is open to all eligible bidders.
4. The following is the list of items for the bidding:

LOT NUMBER.	PROCUREMENT NUMBER	DESCRIPTION	QUANTITY	DELIVERY PERIOD
1	MW-NCHE-130495-GO-NCB	4 X 4 Double Cabin	2	4-6 Weeks

5. Interested eligible bidders may obtain further information from National Council for Higher Education office; attention - Procurement Specialist on 0999295411/0882921113. E-mail: eshaba@nche.ac.mw. Bids may be inspected from 07:30 hours to 16:30 hours local time from Monday to Friday (except on holidays).
6. Interested eligible bidders may purchase a complete set of English bidding documents in person upon payment of a non- refundable fee of MK 5,000.00 payable in cash or bank certified cheque.
7. The sealed bids clearly marked with lot number should be addressed to:

**The Chairperson
Internal Procurement and Disposal Committee
National Council for Higher Education
NCHE House
Private Bag B371
Lilongwe 3**

The bids should be deposited in the tender box at National Council for Higher Education's reception, NCHE House, Area 47/2, not later than 14:00 hours on Wednesday 9th October 2019.

8. The bids will be opened on the same date at 14:00 hours in the NCHE Boardroom. Bidders or their representatives are free to attend the opening function. All late bids will be rejected.
9. National Council for Higher Education is not bound to accept the lowest or any bid.