



Government of The Republic of Malawi  
Ministry of Transport and Public Works  
DEPARTMENT OF CIVIL AVIATION TRAINING SCHOOL CATERING SERVICES

## INVITATION FOR BIDS (IFB)

Date : 14th February, 2020  
IFB No.: MTPW/IPDC/DCA/04/2019-2020  
Brief Description of Services: (CATERING SERVICES)

1. The Government of Malawi has budgeted funds during 2019/2020 financial year for the procurement of Catering services.
2. Ministry of Transport and Public Works now invites sealed bids from eligible bidders for the Provisioning of the following:

LOT NO	DESCRIPTION OF GOODS OR RELATED SERVICES	DELIVERY COMPLETION PERIOD
1	Catering Services	Thirty Six (36) months

3. Bidding will be conducted in accordance with Open Tender Procedures contained in Public Procurement Act (2017) and Regulations of Government of the Republic of Malawi and Open to all bidders as stated above.
4. Interested eligible bidders may obtain further information and inspect the Bidding Document from the Deputy Director of Procurement and Supplies at the Ministry of Transport and Public Works from 08.00 to 12-00; 13.00 to 16.00 hours local time (Monday to Friday, except on national public holidays and weekends).

A complete set of Bidding Documents in English may be obtained from the Procurement Office upon payment of a non-refundable fee of MK5, 000.00 at the Cash Office at the Ministry of Transport and Public Works, Capital Hill.

5. Bids must be delivered to the address below (in 9) and deposited in the Tender Box, marked "Tender Box" at the Reception Area on floor No 1 Ministry of Transport and Public Works at or before 14.00 hours (local time) on Monday, 16th March, 2020 and must be in a sealed envelope marked the Procurement number MTPW/DCA/03/2019- 2020, "Bidding Document for the Provisioning Catering Services by a bid securing declaration. Late bids shall be rejected.
6. Bids will be opened in the presence of bidders' representatives who choose to attend on Friday 13th March, 2020 at 1400 hours (local time) and meet their own travelling costs in the Conference room of the address below.
7. Name and Address for bids Inspection and collection:

The Head of Procurement Unit  
Ministry of Transport and Public Works  
Private Bag 322  
Lilongwe 3  
Attention: The Deputy Director of Procurement and Supplies, Ministry of Transport and Public Works  
Email: [heltondongwe@yahoo.co.uk](mailto:heltondongwe@yahoo.co.uk)

- 9 Name and address of office for bids Submission and opening:

The Chairperson  
Internal Procurement and Disposal Committee  
Ministry of Transport and Public Works  
Private Bag 322  
LILONGWE 3  
Email: [heltondongwe@yahoo.co.uk](mailto:heltondongwe@yahoo.co.uk)