



TENDER FOR THE SUPPLY OF BUSINESS CLASS LAPTOPS – FPAM/IPPF/005/2024

Family Planning Association of Malawi (FPAM) is an indigenous, non-profit making, and non-political Malawian local NGO established in 1999 that exists to provide comprehensive integrated youth friendly sexual and reproductive health rights information and services to young people aged between 10 and 24 in the rural underserved communities using static and community-based approaches.

FPAM is seeking sealed bids from eligible and qualified bidders for the procurement of Business Class Laptops as per description below:

	ITEM	DESCRIPTION	QUANTITY
1.	Business Class Laptops	Detailed specifications are provided in the Tender Dossier	3

1. Successful bidders will be required to deliver the items to the location mentioned at the address below.
2. A complete set of bidding documents in English can be obtained from FPAM, upon payment of a non – refundable fee of **MK10,000.00** to be deposited at the following details:
Name of Bank National Bank
Account Name FPAM Administration
Account No. 1005954815
Branch Capital City
3. Interested eligible bidders may obtain further information from the procurement office at FPAM House, Area 10 Plot Number 447, Lilongwe starting from 8.00 – 16.00hrs local time (Monday to Friday)
4. The deadline for submission of bids is 12:00 Noon on **Friday 3rd May 2024**, bids received after deadline will not be considered.
5. Bids will be opened in public on **Friday 3rd May 2024 (1:00 PM)** at **Family Planning Association of Malawi, FPAM House, Plot # 447. Area 10. Lilongwe**. Each bidder will only be allowed to send **ONE representative** for the public opening viewing.

Interested bidders should submit their sealed bids clearly marked **“Business Class Laptops”** into a Tender box designated at FPAM front desk. All bids should be address to:

The Chairperson
Internal Procurement Committee
FPAM House Area 10/447
P/Bag B424
LILONGWE

For Inquiries: fpam@fpamalawi.org / 0999 771 031