



Republic of Malawi

Accountant General's Department

INVITATION FOR BIDS (IFB)

IFB Title	: CONSTRUCTION OF CONFERENCE HALL ANNEX FOR ACCOUNTANT GENERAL'S DEPARTMENT AT CAPITAL HILL
IFB Number	: AGD/CHA/24-25/01
Issue Date	: 23 rd April, 2024.
Mode of Procurement	: National Competitive Bidding- (NCB).

1. The Government of the Republic of Malawi through Accountant General's Department- (AGD) has budgeted resources in its 2024/2025 budget towards eligible payments under the works contract for Construction of Conference Hall Annex at the Accountant General's Department, Capital Hill.
2. The Chairperson, Internal Procurement and Disposal Committee of the Accountant General's Department Now invites sealed bids from eligible and qualified contractors in **MK1 Billion NCIC Building Category or above for Construction of Conference Hall Annex at the Accountant General's Department, Capital Hill.**
3. Bidding will be conducted in accordance with the **Open Tendering Procedures** contained in the **Public Procurement and Disposal of Asset Act (2017) and Public Procurement Regulations 2020, of the Government of the Republic of Malawi** and is open to all qualified and eligible bidders.
4. Interested eligible bidders may obtain further information or inspect bidding documents at the address given below in **paragraph 9 (a)**. Inspection of the bidding documents may be done from **8:00 to 12:00- 1300 to 1600 hrs. (Monday to Friday)**, except national public holidays.
5. A complete set of bidding documents in English may be purchased by interested bidders at the address below in **paragraph 9 (b)** and upon payment of a non-refundable fee of **MK20,000.00 (Twenty Thousand Malawi Kwacha only)**.
6. Bids in sealed envelopes and clearly marked with the tender number must be delivered at the address given below in paragraph 9 (c) on or before **Tuesday 28th May, 2024, 10:00 hours (local time)**. Electronic bidding will not be permitted. Late bids will be rejected and shall be returned to the owners unopened. All bids must be accompanied by a **Bid Securing Declaration**.
7. Bids will be opened in the presence of the bidders' representatives, who choose to attend in person at the address in 9 (d) below at **Tuesday 28th May, 2024, 10:00 hours (local time)**.
8. The Accountant General's Department reserves the right to reject any or all bids
9. The addresses referred to the above are:
 - a) For inspection /Collection of the bids
Accountant General Department,
Procurement & Disposal Unit, Ground Floor, Room No 10
P.O. Box 30140,
Capital Hill, Lilongwe 3, Malawi.
 - b) For Payment of Non Refundable Fee
Accountant General Department
Cash Office, Second Floor, Room No 86
P.O. Box 30140,
Lilongwe 3,
Malawi
 - c) For Bid Submission
The Chairman,
Internal Procurement and Disposal Committee,
Accountant General Department,
Ground Floor, Tender Box placed at the entrance
Capital Hill
P.O. Box 30140,
Lilongwe 3,
Malawi
 - d) For Bid Opening
The Chairman,
Internal Procurement and Disposal Committee,
Accountant General's Department,
First Floor, Conference Room- Number 40
Capital Hill
P.O. Box 30140,
Lilongwe 3,
Malawi

Signed
The Chairperson
Internal Procurement & Disposal Committee
ACCOUNTANT GENERAL'S DEPARTMENT