

## REQUEST FOR EXPRESSIONS OF INTEREST

### CONSULTANCY SERVICES TO DESIGN AND DEVELOP A WEBSITE AND CONTENT MANAGEMENT SYSTEM (CMS) FOR THE DEPOSIT INSURANCE CORPORATION

Following enactment of Deposit Insurance Act, 2022, the **Minister of Finance and Economic Affairs** appointed 1st October 2023 as commencement date of the Act. A Deposit Insurance Scheme provides guarantee that all or part of customers' funds (deposits) shall be paid following a financial institution failure. It is one of the mechanisms employed by governments and regulators to promote the stability of banking systems as well as to protect retail customers from potential losses due to failure of financial institutions.

Deposit Insurance Corporation (DIC) would like to engage a Consultant to provide consulting services (the Services) to design and develop a website and Content Management System (CMS). The services include to design, develop and commission a user-friendly and responsive CMS, which shall provide a platform to all stakeholders to easily access information on the DIC. It is expected that the consultancy would be undertaken within a period of 3 months. The expected start date of the assignment is **1st June 2024**.

The detailed Terms of Reference (TOR) for the assignment can be requested by sending an email to **info@dic.mw** or **operations@dic.mw**

The DIC now invites eligible consulting firms ("Consultants") to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services.

The shortlisting criteria are:

- a. Core business of the firm(s) and years in business;
- b. Relevant similar experience of at least 5 years designing visually appealing and navigation friendly websites and should provide at least 3 active sites as reference;
- c. Technical and Managerial capability of the firm (Provide the structure of the organization, general qualifications, and number of key staff. Do not provide CV of the staff. Key Experts will not be evaluated at the shortlisting stage).

Consultants may associate with other firms to enhance their qualifications, but should indicate clearly whether the association is in the form of a joint venture and/or a sub-consultancy. In the case of a joint venture, all the partners in the joint venture shall be jointly and severally liable for the entire contract, if selected.

A Consultant will be selected in accordance with the Quality and Cost based Selection method set in the Public Procurement and Disposal Act, 2017.

Further information can be obtained at the address below during office hours from 09:00 to 12:00 noon and from 14:00 to 16:30 hours.

Expressions of interest must be delivered in a written form to the address below (in person, by mail, or by e-mail) by **15th May 2024**.

**The Director General  
Deposit Insurance Corporation  
Old Reserve Bank Building  
P O Box 3118  
BLANTYRE  
Phone: +265 (0) 1 820 299  
E-mail: [info@dic.mw](mailto:info@dic.mw) or [operations@dic.mw](mailto:operations@dic.mw)**