



MANGOCHI DISTRICT COUNCIL

INVITATION FOR BIDS (IFB)

DATE OF ISSUE: 22ND JANUARY 2025

Procurement Reference Number: MHDC/NCB/FINANCE/MBSP/II/G/2024-25/01

SUPPLY AND INSTALLATION OF FURNITURE FOR COUNCIL CHAMBER AND FINANCE OFFICE

1. **Mangochi District Council** has received grant from the Government of Iceland through the Embassy of Iceland in Lilongwe for the procurement of goods as specified above.
2. Mangochi District Council now invites sealed bids from eligible bidders.
3. Bidding will be conducted through open tendering procedures under National Competitive Bidding (NCB) procedures as specified in the Malawi Public Procurement and Disposal of Assets Act 2017 and Regulations of the Government of the Republic of Malawi, and are open to all suppliers/bidders from Eligible Source as defined in the Bidding Documents. Interested eligible bidders may obtain further information and inspect the bidding documents at the address given below from 08:00 to 12:00; 13:00 to 16:00 hour's local time (Monday to Friday, except national public holidays).
4. A Bid Document in English will may be purchase by interested bidders upon payment of non-refundable fee of **MK30,000.00**. The method of payment will be cash at the cash office. Bids will be valid for 30 days and the documents must be delivered to the address in 7(a) and deposited in a box marked "IPDC Tender Box" that is placed at the Entrance to Mangochi District Commissioner's Offices at or before **10.00 Hours** Local Time on **Wednesday 19th February, 2025**. Bids will be opened in the presence of the bidder's representative at Water Conference Hall. Late bids will be rejected.
5. A mandatory pre-bid meeting will be on **4th February 2025**
6. It is the responsibility of each Bidder to ensure that bids are submitted in accordance with "Instructions to Bidders" in the bidding documents as non-compliance to the instructions will lead to disqualification and rejection of the bid.
7. The addresses referred to above are:
 - a. Name and address of Office for Bids Submission
**The Chairperson, Internal Procurement & Disposal of Assets Committee,
Mangochi District Council, Private Bag 138, Mangochi
Email: judithmaseya@gmail.com / ahmedsadi@gmail.com (0998655425/0999255490)**

The District Commissioner
MANGOCHI DISTRICT COUNCIL