



MALAWI GOVERNMENT
THE LILONGWE INSTITUTE OF ORTHOPAEDICS AND NEUROSURGERY (LION) TRUST,

INVITATION FOR BIDS (IFB) FOR PROVISION OF CATERING SERVICES

Date of Issue: 1 March 2025

1. The Lilongwe Institute of Orthopaedics and Neurosurgery (LION) Trust has allocated funds in its 2025/2026 annual budget and intends to use part of the funds for payment of contracts for Provision of Catering Service.
2. The Government of Malawi, acting through The Lilongwe Institute of Orthopaedics and Neurosurgery (LION) Trust, now invites sealed bids from eligible bidders for the Provision of Catering Services;

NO.	TENDER DESCRIPTION	TENDER REFERENCE NUMBER	PPDA REGISTRATION CATEGORY	TARGET GROUP
1	Provision of Catering Services	NCB/031/LION / IPDC/S/2025-2026/01	All Categories	All Categories

3. Bidding will be conducted through National Competitive Bidding (NCB) procedures and in full compliance with the provisions of Malawi's Public Procurement and Disposal of Assets Act No. 27 of 2017.
4. Interested eligible bidders may obtain further information and inspect the bidding documents at the address at **10 below from 8:00 am to 12:00 noon and from 1:00 pm to 4:00 pm local time** (Monday to Friday, except on Public Holidays).
5. A complete set of Bidding Documents in **English** may be purchased by interested bidders from the address at **10 below** and upon bank deposit of a non-refundable fee of **MK 10,000.00 (Ten Thousand Malawi Kwacha only)** at the Accounts Office from **8:00 am to 12:00 noon and from 1:00 pm to 4:00 pm local Time** (Monday to Friday, except on Public Holidays). The method of payment will be cash deposit, and a General Receipt will be issued for all payments.
6. The bidding documents will be issued to the bidder immediately upon presentation of an Original General Receipt as proof of payment. Bidding documents will be issued from the Procurement and Disposal Unit (PDU) from **8:00 am to 12:00 noon and from 1:00 pm to 4:00 pm local Time** (Monday to Friday, except on Public Holidays).
7. Sealed Bids, clearly marked on the outer envelope with **"Tender Description and Reference Number"** must be delivered to the address at **9 below** by registering with the PDU and depositing in a Tender Box located near the main entrance (front door) of The Lilongwe Institute of Orthopaedics and Neurosurgery (LION) Trust at or before **10:00 am (local time) on 1 April 2025**. Bids shall remain valid for 90 days after the deadline for bid submission. Electronic bidding will **NOT** be permitted and **late bids shall be rejected and returned unopened**.
8. Bids will be opened in the presence of the bidders' representatives, who choose to attend at the address at **9 below at 10:00 am (local time) on 1 April 2025**. All bids must be accompanied by a duly **Signed Bid Securing Declaration Form on the Bidder's Letterhead**.
9. Address for inspection, clarification, purchasing and submission
The Lilongwe Institute of Orthopaedics and Neurosurgery (LION) Trust,
Kamuzu Central Hospital Campus,
Procurement and Disposal Unit
Off Mzimba Street
Area 33,
P.O. Box 31653,
LILONGWE

Signed by
The Chairperson, Internal Procurement and Disposal Committee

The Lilongwe Institute of Orthopaedics and Neurosurgery (LION) Trust