



ADMARC LIMITED

INVITATION TO EXPRESS INTEREST FOR PROVISION OF ELECTRICAL ENGINEERING CONSULTANCY SERVICES

PROCUREMENT REFERENCE NUMBER: ADMARC/EOI/FACT/ELEC/02/2025

Date of Issue: Friday, 7th March 2025

1. **ADMARC Limited** has budgeted public funds to be used for the cost of the following consultancy services:
 - (i) **Lot 1:** Supply and replacement in whole the defected four core cable for Ngabu Ginnery in Ngabu from ESCOM transformer to the Ginnery main control panel.
 - (ii) **Lot 2:** A requirement assessment for the installation of grain driers such as transformer capacity requirements, power connection specifications and the Bills of Quantities (BoQ) at each of the following sites:
 - a) Blantyre ADMARC Depot, close to ADMARC Ltd head office in Limbe
 - b) Luchenza ADMARC Depot in Luchenza Township
 - c) Liwonde ADMARC Depot in Liwonde Township
 - d) Balaka ADMARC Depot in Balaka Township
 - e) Malangalanga ADMARC Depot in Lilongwe City
 - f) Chilambula ADMARC Depot in Lilongwe City
 - g) Salima ADMARC Depot in Salima Township
 - h) Kasungu ADMARC Depot in Kasungu Township
 - i) Mzuzu ADMARC Depot in Mzuzu City
 - j) Chilumba ADMARC Depot in Karonga
2. **Lot 1** assignment is expected to take **seven calendar days** and **Lot 2** assignment is expected to take **twenty-one calendar days** within the months of **March and April 2025**.
3. ADMARC Ltd now invites suitably qualified consulting firms ("consultants") to submit sealed Expressions of Interest indicating their capacity in providing the services. Interested consultants should provide the information demonstrating that they have the required qualifications and relevant experience to deliver the services. A consulting firm ("consultant") is free to bid for a single lot or both provided they meet all requirements for the lot bid for. The shortlisting criteria will include:
 - (i) Core business and years of experience.
 - (ii) Experience in similar assignments with evidence documents of three contracts.
 - (iii) Structure of the firm, general qualifications of at least three key personnel for the assignment with attachments of their certificates, not CVs.
4. Expressions of Interest will be evaluated in accordance with the Public Procurement and Disposal Act of 2017 and Public Procurement Regulations (2020) of the Republic of Malawi. Participation is open to all eligible bidders and further information can be obtained from the **Procurement and Assets Disposal Manager** through an email to procurement@admarc.co.mw.
5. Sealed bids clearly marked on the outer envelope with description and procurement reference number must be deposited in the tender box at the address indicated at 7(a) below at or before **2:00pm on Thursday, 20th March 2025**. Late bids shall be rejected and returned to the bidder unopened.
6. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below at 7(b) at **2:00pm on Thursday, 20th March 2025**.
7. Addresses:
 - (a) Address for submission of Bids:
**Main Reception
ADMARC Limited
Corner Tsiranana Road
P.O. Box 5052
LIMBE**
 - (b) Address for opening of Bids:
**ADMARC Limited Corporate Marketing Board Room
ADMARC Limited Head Office
Corner Tsiranana Road
LIMBE**