



MZUZU UNIVERSITY

INVITATION TO TENDER (ITT)

PROCUREMENT OF WORKS USING NATIONAL COMPETITIVE BIDDING (NCB)

Name of Project : **Construction of Students' Hostels at Dunduzu Campus**

Reference Number : **MU/IPDC/WKS/01/2025**

Issue Date : **14th April, 2025**

- 1 **Mzuzu University** has identified funding through the Malawi Government for the Construction of new hostels for students at Dunduzu Campus in Mzuzu.
- 2 **Mzuzu University** now invites sealed bids from eligible bidders (Contractors) in the unlimited NCIC Category for the Construction of New Students' Hostels.
- 3 Bidding will be conducted in accordance with the **National Competitive Bidding** Procedures contained in the Government of Malawi's Public Procurement Act of 2017 and is open to all eligible bidders.
- 4 Interested and eligible bidders may obtain further information and inspect the bidding documents physically at **The Procurement and Disposal Unit, Mzuzu University, Private Bag 201, Luwinga, Mzuzu 2**, or request details in writing via email at **pdu@mzuni.ac.mw**. The bidding documents are available for inspection at the above specified address from Monday to Friday between **08:00 AM and 04:00 PM**
- 5 A complete set of Bidding Documents in English may be purchased by interested bidders from the address shown at 8(a) below upon payment of a non-refundable fee of **K50,000.00**. The method of payment will be **cash** deposited in the following bank account:
 - a) Account Name : **Mzuzu University Revenue Account**
 - b) Account Number : **630 168**
 - c) Bank : **National Bank – Mzuzu Branch**
- 6 A mandatory pre-bid meeting shall take place on **22nd April, 2025** at **Mzuzu University's Dunduzu Campus** at **10:00 Hours** at the bidder's cost.
- 7 Bids must be delivered at the address shown at 8(b) below at or before **14:00 hours on 13th May, 2025**. Late bids shall be rejected. Bids will be opened in the presence of bidder's representatives who choose to attend at the address shown at 8(c) below at **14:00 hours on 13th May, 2025**.
- 8 a) Bids may be collected at **The Secretary, Internal Procurement and Disposal Committee (IPDC), Mzuzu University, Private Bag 201, Luwinga, Mzuzu 2. (Procurement and Disposal Unit – House Number 21)**
b) Bids must **strictly** be deposited in the **Tender Box** placed at the Reception in the **Administration Block** at **Mzuzu University Campus**.
c) Bid opening will take place in the **Mzuzu University Boardroom at Mzuzu University, Private Bag 201, Luwinga, Mzuzu 2**.
- 9 Sealed bids clearly marked "**Construction of Students Hostels at Dunduzu Campus**" should be addressed to:

**The Chairperson,
Internal Procurement and Disposal Committee (IPDC),
Mzuzu University,
Private Bag 201,
Luwinga,
MZUZU 2.**