



ADEQUATE FOOD RESERVES FOR MALAWI

INVITATION FOR BIDS (IFB) THROUGH NATIONAL COMPETITIVE BIDDING (NCB)

DATE FIRST ISSUED: 10th APRIL 2025

SUPPLY AND DELIVERY OF GOODS AND SERVICES

1. The National Food Reserve Agency (NFRA) is a Trust established by the Malawi Government on 5th June 1999 to assume responsibility for the Management of the Country's Strategic Grain Reserves (SGR)
2. The Agency has budgeted funds to be used for the procurement of Hardware and Plumbing Materials, Electrical Materials, Stationery and provision of Insurance Services for 2025-2026 financial year. The Agency now invites sealed bids from eligible bidders for this procurement as follows:

NO	TENDER DESCRIPTION	TENDER REFERENCE NUMBER	TYPE OF CONTRACT	TARGETED GROUP	DURATION OF THE CONTRACT
1	Provision of Insurance Services	NFRA/PDU/S/PRO/INSU/2025-26	Framework	Others	9 Months
2	Procurement of Hardware and plumbing materials	NFRA/PDU/G/HARDWARE/PLUMBING/2025-26	Framework	MSME	9 Months
3	Procurement of Electrical Items	NFRA/PDU/G/ELECTRICALS/2025-26	Framework	MSME	9 Months
4	Supply and Delivery of stationery Lot 1 Toners Lot 2 General Stationery Lot 3 Printed books	NFRA/PDU/G/STAT/2025-26	Framework	MSME	9 Months

1. Bidding will be conducted in accordance with National Competitive Bidding (NCB) procedures specified in the Public Procurement and Disposal of Public Assets Act No 7 of 2025 of the Government of Malawi and its open to all bidders as specified.
2. Interested eligible bidders may obtain further information and inspect the Bidding Documents from the Agency's Procurement Unit at the address given below from 08:00 to 12:00 hours, 13:00 to 16:30 hours local time (Monday to Friday) except national public holidays.
3. A complete set of Bidding Documents in English language may be purchased by interested bidders upon payment of a non-refundable fee of **MK 15,000.00**. The method of payment will be cash or bank-certified cheque.
4. Bids must be delivered at the Agency in the Tender Box on or before **30th April 2025 at 10:00 hrs local time**. Electronic bidding will not be permitted, and late bids will be rejected. Bids will be opened in the presence of the bidders or their representatives who choose to attend on **30th April 2025 at 10:00 hours local time**.
5. All bids must be accompanied by a Bid Securing Declaration form.
6. The addresses for inspection, purchase, issuance, submission, and opening of bids are as follows:
 - (a) Address where bids will be inspected and issued:
National Food Reserve Agency,
Procurement section,
Private Bag B450,
LILONGWE 3.
 - (b) Address where bids will be purchased:
National Food Reserve Agency,
Finance Section,
Private Bag B450,
LILONGWE 3.
 - (c) Address where bids will be deposited:
National Food Reserve Agency,
Tender Box at Head Office Reception,
Private Bag B450,
LILONGWE 3.
 - (d) Address where bids opening will take place:
National Food Reserve Agency,
Boardroom,
Private Bag B450,
LILONGWE 3.