



## PROCUREMENT OF A MOTOR VEHICLE BY TENDER

**Catholic Development Commission in Malawi (CADECOM)** is a development and relief arm of the Catholic Church in Malawi. The organization is registered in the Republic of Malawi through its umbrella body, The Malawi Conference of Catholic Bishops (MCCB), under the Trustees Act of 1962. CADECOM is also a member of the Council for Non-Governmental Organizations in Malawi (CONGOMA) and a member of Caritas Internationalis. CADECOM has presence in all the 28 districts of Malawi through its 8 diocesan offices in six strategic areas of: food security and nutrition, relief and rehabilitation, Water, hygiene and sanitation, Climate Change adaptation and mitigation, Disaster Risk Reduction, lobbying and advocacy, Training for Transformation and crosscutting issues (gender and HIV/AIDS, disability, and human rights). **Although CADECOM is an arm of the Catholic Church in Malawi, it does not discriminate and works with people of all religious affiliation. Our work and targeting procedure is determined by levels of vulnerability.**

With funding from European Union, CADECOM in partnership with Self Help Africa, Civil Society Organizations Nutrition Alliance (CISONA) and The Global Alliance for Improved Nutrition (GAIN) is implementing the **Fortifying Our Communities' Undernutrition through Strengthened CSO Capacity (FOCUS) Project** in Thyolo and Balaka Districts. In line with this initiative, CADECOM invites sealed bids from eligible and qualified bidders for the **supply of one (1) brand-new off-road 4x4 double-cabin pickup with a canopy.**

SPECIFICATIONS OF THE MOTOR VEHICLE	
Description	<ul style="list-style-type: none"><li>The vehicle must be a double cabin strongly built 4x4 pickup, factory new, 4 Doors, suitable for tropical environment and rough terrain Off-road pick up with canopy</li></ul>
Year of Make	<ul style="list-style-type: none"><li>2022 or later</li></ul>
Color	<ul style="list-style-type: none"><li>The preferred color options for the vehicle are <b>white, silver, or grey</b>; however, other available colors may also be considered.</li></ul>
Engine Size	<ul style="list-style-type: none"><li>Not more than 2800cc</li><li>4-cylinder turbo and intercooler diesel engine</li><li>Minimum power 150kW@3400rpm</li><li>Minimum torque 420Nm@1400-3400rpm</li><li>The engine should be standard water cooled with heavy duty sump guard</li><li>Fuel system: common rail type</li></ul>
Suspension	<ul style="list-style-type: none"><li>4-wheel drive (part-time)</li><li>Manual transmission floor mounted</li><li>5 Seats (Seats material should be Vinyl)</li></ul>
Transmission	<ul style="list-style-type: none"><li>Manual transmission, floor mounted, Five or Six forward gears plus reverse with synchromesh on all forward gears, 4x4 wheel drive</li></ul>
Tyre type	<ul style="list-style-type: none"><li>Radial. 7.50R16-8 5.50F - Tubed</li></ul>
Central door locking - w/remote	<ul style="list-style-type: none"><li>Central Door Locking with Remote</li></ul>
Tool Kit & Jack	<ul style="list-style-type: none"><li>1 x set. Also include Extinguisher 1.5 Kg</li></ul>
Warranty	<ul style="list-style-type: none"><li>Minimum of 36 months or minimum of 100,000kms whichever comes first</li></ul>
Fuel Tank Capacity	<ul style="list-style-type: none"><li>Minimum 80 – 120 litres fuel tank</li></ul>
DRTSS registration	<ul style="list-style-type: none"><li>When the sale is completed, the Seller should register it in the name of SHA as the policy holder.</li></ul>
Local backup service	<ul style="list-style-type: none"><li>Must be available in Malawi</li></ul>
NOTE	<ul style="list-style-type: none"><li>Please include a variety of photos of the Off-road 4 X4 Double cabin pick up taken from various angles</li><li>Suppliers should specify the price and delivery period.</li></ul>

**Delivery Address:** Catholic Secretariat Office, Off Chimutu road, Area 11, City Centre, Lilongwe.

**Delivery Time** between 9:00am – 16:00pm.

**Bid validity:** Offers should be valid for **90 days**.

### How to apply

- All eligible suppliers who have valid business license with traceable offices and fulfills the requirements can send the bid documents by uploading the electronic documents in a link provided below.
- Bidders should submit their offers, which should include delivery terms and bid validity.
- The **TERMS AND CONDITIONS FOR CONTRACTS FOR PROCUREMENT OF GOODS – MCCB 2016** will be applicable. These terms and conditions will be shared with the successful bidder for their review and signature.
- Kindly send your bides in pdf form to the following email address with heading **"Bid to supply motor vehicle"** [procurement@mccbmlw.org](mailto:procurement@mccbmlw.org).

**Alternatively**, proposals may be submitted in sealed envelopes by hand, clearly labelled **"Procurement of Motor vehicle by Tender FOCUS Project-CADECOM"**, and delivered no later than **24<sup>th</sup> June 2025** to the Catholic Secretariat Offices in area 11 city centre, Lilongwe. Submissions should be addressed to: **The Procurement Chairperson, Catholic Secretariat, Off-Chimutu road, Area 11, City Centre, P. O. Box 30884, LILONGWE.**

**Closing date of receiving bid submission is 24<sup>th</sup> June, 2025.**

**Note:** CADECOM is not bound to accept the lowest or any other bid. All bids will be evaluated in accordance with MCCB Procurement guidelines as well as the requirements for this Invitation to bids. Bids will be evaluated on the basis of compliance with technical specifications, delivery period, price and discounts offered (if any). CADECOM takes the safety and well-being of all those we work with, very seriously. We have a zero-tolerance policy on abuse. Our recruitment is safe, meaning that we recruit contractors with the highest values and standards of ethical behavior.