



Republic of Malawi
Accountant General's Department

INVITATION FOR BIDS (IFB)

IFB Title : Supply and delivery of Motor Vehicles
IFB Number : AGD/MV/IPDC/25-26/01
Proc. Mode : National Competitive Bidding- (NCB)
Issue Date : 8th May, 2025.

- The Government of the Republic of Malawi through Accountant General's Department- (AGD) has allocated resources in its 2025/2026 Annual budget towards the cost of implementing various IFMIS programs, and intends to use part of the funds towards eligible payments under the contract for Supply and delivery of Motor Vehicles;
- The Chairperson, Internal Procurement and Disposal Committee of the Accountant General's Department Now invites sealed bids from eligible and qualified suppliers for **Supply of Plant, Vehicles & Equipment** as tabulated below;

No	Item Description	Qty	Delivery Period	Delivery Point
1	Executive 4 x 4 station wagon, factory new and of current model	1	Within 8-12 Weeks from the date of contract signing	Accountant General Capital Hill, Through PVHFS For Inspection and Test
2	4 x 4 Sport Utility Vehicle (SUV), factory new and of current model	1	Within 8-12 Weeks from the date of contract signing	
3	30-32 Seater Minibus Motor Vehicle factory new and of current model	1	Within 8-12 Weeks from the date of contract signing	
4	13 Seater 4 x 4 Station Wagon Motor Vehicle factory new and of current model	1	Within 8-12 Weeks from the date of contract signing	
5	4 x 4 Double Cab pick-up factory new and of current model	1	Within 8-12 Weeks from the date of contract signing	

- Bidding will be conducted in accordance with the Open Tendering Procedures contained in the Public Procurement and Disposal of Asset Act No 7 of (2025) and Public Procurement Regulations 2020, of the Government of the Republic of Malawi and is open to all qualified and eligible bidders.
- Interested eligible bidders may obtain further information or inspect bidding documents at the address given below in paragraph 9 (a). Inspection of the bidding documents may be done from 8:00 to 12:00- 1300 to 1600 hrs. (Monday to Friday), except national public holidays.
- A complete set of bidding documents in English may be purchased by interested bidders at the address below in paragraph 9 (b) and upon payment of a non-refundable fee of **MTK10,000.00 (Ten Thousand Malawi Kwacha only)**.
- Bids in sealed envelopes and clearly marked with the tender number must be delivered at the address given below in paragraph 9 (c) on or before **Monday 09th June, 2025, 11:00 hours (local time)**. Electronic bidding will not be permitted. Late bids will be rejected and shall be returned to the owners unopened. All bids must be accompanied by a Bid Securing Declaration.
- Bids will be opened in the presence of the bidders' representatives, who choose to attend in person at the address in 9 (d) below on **Monday 09th June, 2025, 11:00 hours (local time)**.
- The Accountant General's Department reserves the right to reject any or all bids.
- The addresses referred to the above are:
 - For Inspection /Collection of the bids
**Accountant General Department,
Procurement & Disposal Unit, Ground Floor, Room No 10
P.O. Box 30140,
Capital Hill, Lilongwe 3, Malawi.**
 - For Payment of Non Refundable Fee
**Accountant General Department
Cash Office, Second Floor, Room No 86
P.O. Box 30140,
Lilongwe 3,
MALAWI**
 - For Bid Submission
**The Chairman
Internal Procurement and Disposal Committee
Accountant General Department
Ground Floor, Tender Box placed at the entrance
Capital Hill
P.O. Box 30140,
Lilongwe 3,
MALAWI**
 - For Bid Opening
**The Chairman,
Internal Procurement and Disposal Committee,
Accountant General's Department,
First Floor, Conference Room- Number 40
Capital Hill
P.O. Box 30140,
Lilongwe 3,
MALAWI**

Signed
The Chairperson
Internal Procurement & Disposal Committee
ACCOUNTANT GENERAL'S DEPARTMENT