



# Malawi Housing Corporation

HEAD OFFICE, AREA 6, LILONGWE

## INVITATION FOR BIDS NATIONAL COMPETITIVE BIDDING PROCUREMENT OF GOODS AND NON CONSULTANCY SERVICES

Date of Issue of Bidding Documents: 23<sup>rd</sup> June 2025

1. **Malawi Housing Corporation** has budgeted funds for the procurement of Goods and Non Consultancy Services under Framework Agreements to cater for both Head Office and all the Regional offices (South, East, Centre and North) for the period 2025-2026.
2. The Chairperson of the Internal Procurement and Disposal Committee now invites sealed Bids from interested and eligible Bidders to submit them as follows:

No	PROCUREMENT ACTIVITY	PROCUREMENT REFERENCE No
1	Stationery	MHC/2025-2026/STATIONERY/1
2	ICT Equipment	MHC/2025-2026/ICT EQUIPMENT/1
3	Motor Vehicle Tires and Batteries	MHC/2025-2026/TYRES/1
4	Motor Vehicle Maintenance Services	MHC/2025-2026/VEHICLE SERVICES/1
5	Motor Vehicle Spares	MHC/2025-2026/VEHICLE SPARES/1
6	Hardware materials	MHC/2025-2026/HARDWARE MATERIALS/1
7	Cement	MHC/2025-2026/CEMENT/1
8	Paint	MHC/2025-2026/PAINT/1
9	Bitumen	MHC/2025-2026/BITUMEN/1

3. Bidding shall be conducted in accordance with the Open Tendering procedures (National Competitive Bidding) contained in the Malawi Public Procurement and Disposal of Assets Act (2025) and Regulations, and is open to all eligible Bidders.
4. A complete set of Bidding Documents, in English, may be purchased by the interested Bidders upon depositing a Non-Refundable Fee of **K 20,000.00** with National Bank of Malawi, by filling a Malawi Housing Corporation Deposit Slip, as detailed below:  
**Account Name: Malawi Housing Corporation**  
**Bank: National Bank of Malawi**  
**Branch: Chichiri**  
**Account Type: Current**  
**Account Description: Other Payments (Tenders)**  
**Account Number: 1000930567**
5. Bidding Documents shall only be collected from the Procurement and Disposal Unit on presentation of the Deposit Slips at the address in Paragraph (8.1) below from 08:00 AM to 16:00 PM, from Monday to Friday.
6. Bids shall be submitted in one sealed envelope (marked with a Description of the Procurement Activity and its Procurement Reference Number) and be deposited in the TENDER BOX located at the Reception of Malawi Housing Corporation Head Office in Blantyre upon full completion.
7. Closing date for Bid Submission is **Monday, 14<sup>th</sup> July 2025 at 10:00 AM**. Bids will be immediately opened on **Monday, 14<sup>th</sup> July 2025 at 10:00 AM**, in the Malawi Housing Corporation Head Office Board Room, in the presence of the Bidders or their Representatives who choose to attend. All Bids must be accompanied by the filled and signed Bid Submission Sheet, Bid Securing Declaration and Beneficial Ownership Disclosure Forms.
8. Addresses for inspection, collection, clarification and submission of Bids:
  - 8.1 Address for inspection, collection and clarification:  
**Procurement and Disposal Unit,  
Malawi Housing Corporation,  
P O Box 414,  
LILONGWE.**
  - 8.2 Address for Bid submission:  
**The Chairperson,  
Internal Procurement and Disposal Committee,  
Malawi Housing Corporation,  
P O Box 414,  
LILONGWE.**