



ADMARC LIMITED

INVITATION TO BID (ITB) FOR PROCUREMENT OF MOTOR VEHICLES BY NATIONAL COMPETITIVE BIDDING (NCB)

PROCUREMENT REFERENCE NUMBER: ADMARC/NCB/MV/2025/2026/10

Date of Issue: Monday, 23rd June 2025

1. **ADMARC Limited** has budgeted public funds to be used for procurement of the above referenced vehicles and now invites sealed bids from eligible bidders for the supply and delivery of the following:

Lot No.	Description of Vehicles	Quantity
1	4 x 4 Twin Cab	10
2	4 x 4 SUV	02
3	4 x 2 SUV	08
4	15 tonne truck	08
5	30 tonne truck	02

2. Bidding will be conducted in accordance with the open tendering procedures contained in the Public Procurement Law and Regulations of the Government of the Republic of Malawi and is open to all bidders from eligible source countries.
3. Interested eligible bidders may obtain further information from ADMARC Limited and inspect the bidding documents in the Procurement and Asset Disposal Unit from 07:30am to 4:30pm from Monday to Friday.
4. A complete set of Bidding Documents in English may be purchased by interested bidders by submitting a proof of payment slip to the Senior Accountant's Office upon payment of a non-refundable fee of MK10,000.00 (Ten Thousand Kwacha Only). The method of payment will be through **ADMARC Limited National Bank Account Number 2089033, Customs Road Branch**.
5. Sealed bids clearly marked on the outer envelope with a bid description and procurement reference number must be deposited in the tender box at the Main Reception, ADMARC Limited, Corner Tsiranana Road, Limbe at or before **2.00pm on Tuesday, 22nd July 2025**. Late bids shall be rejected and returned to the bidder unopened. Bids will be opened in the presence of the bidders' representatives who choose to attend, in the **ADMARC Limited Corporate Marketing Board Room, ADMARC Limited Head Office, Corner Tsiranana Road, Limbe** at **2:00pm on Tuesday, 22nd July 2025**.