



# INVITATION FOR BIDS

## SUPPLY AND DELIVERY OF BRAND NEW MOTOR VEHICLES

Procurement Reference No.: BCC/PROC/5/1/Motor Vehicles /2025-26

DATE OF ISSUE: 26th June, 2025

1. Blantyre City Council (BCC) is mandated to provide environmentally friendly, high quality, efficient and effective demand driven municipal services in partnership with the individual and corporate residents to attain better quality lives for all residents in the City. The Council has, therefore, budgeted public funds to be used for supply and delivery of brand new motor vehicles and now invites sealed bids from eligible bidders for the **supply and delivery of Motor Vehicles** as indicated below:

LOT No.	Description of Vehicles	Quantity
1	Supply & Delivery of Brand New Motor Vehicle 5 Ton Lorry	1
2	Supply & Delivery of Brand New Motor Vehicle 4X2 Single Cabin with canopy	7
3	Supply & Delivery of Brand New Motor Vehicle 16 Seater Minibus	1
4	Supply & Delivery of Brand New Motor Vehicle Saloons	2

2. Bidding will be conducted in accordance with the open tendering procedures contained in the Public Procurement and Disposal of Assets Law and Regulations of the Government of the Republic of Malawi and is open to all bidders from eligible source countries. Interested bidders may bid for one lot or more LOTS.
3. Interested eligible bidders may obtain further information from Blantyre City Council Procurement and Disposal Unit and inspect the Bidding Documents at the address shown in 7 (a) below from 08:00 am to 12:00 pm and 14:00 pm to 16:00 pm from Monday to Friday, except public holidays.
4. A complete set of Bidding Documents shall be in English, may be acquired by interested bidders upon payment of a non-refundable fee in the amount of **Twenty Thousand Kwacha (MK20, 000.00)** to the Cashier at Blantyre City Council Civic Centre. The method of payment will be cash or bank certified cheque.

It may also be downloaded from the website of Blantyre City Council ([www.bccmw.com](http://www.bccmw.com)), provided that Bidders shall register and pay the nonrefundable fee for the Bidding Documents not later than **July 15, 2025 at 14:00 hours**.

5. Bids clearly marked; "**Tender for supply and delivery of Brand New Motor Vehicles**" must be delivered to the address shown at 7 (a) below at or before **15th July, 2025 at 14:00 hours**. All Bids must be accompanied by a duly completed bid securing declaration form. Late Bids shall be rejected. Bids will be opened in the presence of bidders or their representatives who choose to attend at the address below at 7(a).
6. Blantyre City Council reserves the right to accept or reject any bid, and to annul the bidding process, and reject all bids at any time prior to contract award, without thereby incurring any liability to Bidders.

7. (a) Address for submission:  
The IPDC Chairperson  
Blantyre City Council  
Civic Centre, Town Hall  
Private Bag 67  
BLANTYRE

OR

Should be deposited in a Tender Box marked; "**Tender for supply and delivery of Brand New Motor Vehicles**" placed at the Council's Town Hall Reception.

- (b) Opening of bids will be done at the address above at 7(a)