



## INVITATION TO BID

### **TENDER FOR PROVISION OF SECURITY SERVICES TO MALAWI REVENUE AUTHORITY OFFICES FOR 24 MONTHS**

PROCUREMENT REFERENCE NUMBER: MRA/SECURITY SERVICES/05/06/2025  
NATIONAL COMPETITIVE BIDDING (NCB)

DATE OF ISSUE: 05<sup>th</sup> JUNE, 2025

1. The Malawi Revenue Authority (MRA) is an agency responsible for collecting and accounting for tax revenue on behalf of the Malawi Government. The Authority has therefore budgeted funds to be used for the procurement of security services for 24 months
2. The Chairperson, Internal Procurement & Disposal Committee of the Malawi Revenue Authority (MRA) now invites sealed bids from eligible and qualified bidders for:

Lot No.	Proposed Location	Delivery Period
1	Southern Cluster	24 months
2	Eastern Cluster	24 months
3	Northern Cluster	24 months

3. Bidding will be conducted in accordance with the open tendering procedures contained in the Public Procurement and Disposal of Assets Act (2025), Public Procurement Regulations (2020) of the Government of the Republic of Malawi.
4. A Preference of 20% will be applied to companies wholly owned by indigenous black Malawians.
5. Bidders are free to bid for all Lots but no bidder shall be awarded more than one Lot.
6. A complete set of the bidding document shall be acquired upon payment of a non-refundable fee of K10, 000.00 (Ten Thousand Malawi Kwacha) in cash or bank certified cheque or any convertible currency. Bidding documents may be purchased from the Cash Office, Room 123, on Floor Number 1 of Msonkho House, Blantyre.
7. Bids must be deposited in the tender box on second floor reception, MRA Msonkho House, Blantyre at or before 15.00hrs local time on Tuesday, 24th June, 2025. Late bids shall be rejected. Bids shall be opened in the presence of the bidders' representatives, who choose to attend the opening proceedings at 15:00 hrs on Tuesday, 24th June, 2025.
8. Bids in sealed envelopes clearly marked and indicating the procurement reference number; MRA/Security Services/05/06/2025 should be addressed to:-

The IPDC Chairperson  
Internal Procurement and Disposal Committee  
Malawi Revenue Authority  
Msonkho House  
Private Bag 247  
Blantyre