



NORTHERN REGION WATER BOARD

INVITATION FOR BIDS

Issued on Saturday, 28th June, 2025

1. The Northern Region Water Board has identified funding from its 2025/26 Annual Budget for the **Procurement of 20 no Laptops, 6no. Desktop Computers and 5no. Printers**
2. The Northern Region Water Board now invites sealed bids from eligible bidders and qualified bidders for procurement of assorted goods for the implementation of its 2025/2026 Procurement Plan as specified below:

ITEM NO	DESCRIPTION OF PROCUREMENT	DELIVERY PERIOD	REFERENCE NO	CLOSING TIME
1	Tender for Supply and Delivery of ICT Equipment, Desktop Computers, Laptop Computers and Printers	60 days	NRWB/32/25	Friday,18th July, 2025 @ 14: 00hrs local time

3. Bidding will be conducted through the National Competitive Bidding (NCB) procedures and is open to all bidders as defined in the Bidding Documents.
4. Interested eligible bidders may obtain further information from the **Northern Region Water Board, Private Bag 94, Mzuzu. Attention: Procurement unit Tel (265) 1 310 254, email : ipdc@nrwb.org.mw**
5. A complete set of Bidding Document in English may be purchased by interested bidders upon payment of a non refundable fee of **MK 5,000.00**.

The method of payment will be cash or Bank certified cheque at the Northern Region Water Board cash office. The Bidding Documents will be collected by the interested bidders themselves.

6. Bids shall be valid for a period of **ninety (90) days** after bid opening and a Bid Securing Declaration Form (BSDF) shall be required. Bids will be opened in the presence of the bidders who wish to attend. Electronic bidding shall not be permitted. Late bids will be rejected.
7. The Northern Region Water Board has a Corruption Prevention Policy which was developed with assistance from the Anti-Corruption Bureau in 2007 to ensure zero tolerance to all forms of corrupt or fraudulent practices relating to its operations. Bidders will also be required to submit a mandatory signed copy of Corruption Prevention Policy declaration form included on section 4 of the Bidding document. Bidders under this contract are therefore expected to comply with and conduct themselves in accordance with the provisions of the Board's Corruption Prevention Policy or risk being disqualified.
8. The Government of Malawi has introduced a mandatory Beneficial Ownership Disclosure Form which bidders are requested to submit a signed copy included in the Bidding document
9. Sealed bids clearly marked with Procurement number should be deposited in the NRWB tender box as per above indicated closing dates and times

The Chairperson
Internal Procurement & Disposal Committee
Northern Region Water Board
Kawiluwilu House
Private Bag 94
MZUZU

Attention: Eng. C . B Mwafulirwa -IPDC Chairperson
Cell : (265) 994060591
E-mail: cmbewe@nrwb.org.mw

10. The Northern Region Water Board reserves the right to reject any or all bids.