



GOVERNMENT OF THE REPUBLIC OF MALAWI
THROUGH THE JUDICIARY

INVITATION FOR BIDS

PROCUREMENT OF SERVICES

1. **Judiciary** has budgeted public funds to be used for the procurement of services. The Judiciary now invites sealed bids from eligible bidders for the procurement of insurance services for motor vehicles and cycles.

Lot	Description	Procurement Reference Number	Target Group
1	Provision of insurance services for motor vehicles and cycles	JUD/NCB/INSURANCE /2025-2026	Open to Every Enterprise

2. Bidding will be conducted in accordance with Open Tender procedures contained in the Public Procurement and Disposal of Public Assets Act No.7 of 2025 of the Government of the Republic of Malawi and is open to all bidders from eligible source countries.
3. Interested bidders may obtain further information and purchase the Bidding Documents from the following address:

Procurement and Disposal Unit
Judiciary
Off Chipembere Highway,
Opposite Trade Fair Grounds,
Chichiri,
BLANTYRE 3
Room 68

Attention: Procurement Unit
Email: procurement@judiciary.mw

4. A complete set of Bidding Document in English may be purchased by interested bidders in person upon payment of a non-refundable fee of **MK10,000.00** at the address in paragraph 7(a) below between 8:00 a.m. and 4:30 p.m. during working days. The method of payment will be in form of cash only.
5. Bids clearly marked with procurement reference number and sealed must be deposited in the Tender Box at the address in paragraph 7(b) below at **14:30 hours** (local time) on **Monday, 11th August, 2025**. Late bids will be rejected and electronic bidding is not allowed.
6. Bids will be opened in the presence of the bidders or their representatives, who choose to attend in person in the Auditorium, at the address in paragraph 7(c) below at **14:30 hours** (local time) on **Monday, 11th August, 2025**.
7. The addresses referred to above are:
- (a) Purchase of the Bidding Documents:
The Procurement Officer
Judiciary,
Off Chipembere Highway,
Opposite Trade Fair Grounds,
Chichiri,
BLANTYRE 3
Room 68
- (b) Submission of the Bid:
The Chairperson
Internal Procurement and Disposal Committee
Judiciary
P.O. Box 30244
Chichiri
BLANTYRE 3
- (c) Opening of the Bids:
Judiciary,
Off Chipembere Highway,
Opposite Trade Fair Grounds,
Chichiri,
BLANTYRE 3