



Air Cargo Malawi Ltd

INVITATION TO TENDER

Procurement of services for the financial year 2025/26

Date issued: 07th August 2025

1. **The Air Cargo Malawi Limited** has budgeted funds for the procurement of goods and services during the financial year 2025/26.
2. Air Cargo Malawi Limited now invites bids from eligible suppliers for the following:

No	Description of services	Location	Duration
1	Security Services – S30-07-25	KIA	12 months
4	Marketing Services- S17-06-25	KIA & Chileka	12 months

3. Bidding shall be conducted in accordance with Open Tendering procedures as contained in the Public Procurement and Disposal of Assets (PPDA) Act 2025 and is open to all eligible bidders.
4. Interested Bidders may obtain further information and inspect the bidding documents from Air Cargo Malawi Limited at Kamuzu International Airport (KIA)-Procurement Unit located at the Exports Section, Ground Floor from 09:00 – 12:00 hours; 13:00 – 16:00 hours local time (Monday – Friday), except on national public holidays and weekends.
5. A complete set of the Bidding documents in English can be obtained from Air Cargo Malawi Limited's Procurement Unit upon payment of a non-refundable fees of **MK5,000.00**. The method of payment shall be cash or bank certified cheque.
6. Bidding Documents should be in sealed envelopes clearly marked with procurement reference number above, bidder's name and name of Procurement Entity.
7. Bidding Documents should be submitted to the address below (see 10 below) and deposited in the Tender Box at Exports section, Ground Floor, Air Cargo Malawi Limited at Kamuzu International Airport (KIA) at or before **10:00 hours** local time on **Friday, 05th September, 2025**.
8. The bids (tenders) shall be opened in the presence of bidders' representatives who choose to attend on **Friday, 05th September, 2025** at or before 10:00 hours local time in the Board room at Air Cargo Malawi Limited. Late bids shall be rejected.
9. Address for Bidding Documents inspection, purchase & opening:
Air Cargo Malawi Limited
Kamuzu International Airport (KIA)
P.O. Box 30537
LILONGWE
Attention: Senior Procurement Officer
Tel: + 265 1 700 299
E-mail: pro@aircargo.mw

10. Address for Bidding Documents submission:
The Chairperson – Internal Procurement & Disposal Committee (IPDC)
Air Cargo Malawi Limited
Kamuzu International Airport (KIA)
P.O. Box 30537
LILONGWE