



MALAWI GOVERNMENT

DEPARTMENT OF PROCUREMENT AND SUPPLIES SERVICES

## SUPPLY AND DELIVERY OF MOTOR VEHICLE TYRES, BATTERIES AND PHOTOCOPYING PAPERS UNDER FRAMEWORK AGREEMENT

REF. No. : NCB 090/IPDC/DPSS/G/2025-26/01  
Date of Issue : 22nd July, 2025

1. The Department of Procurement and Supply Services (DPSS) has allocated funds in its 2025 –2026 Annual Budget towards the cost of implementing various activities and intends to use part of the funds towards eligible payments under the **FRAMEWORK AGREEMENT for Supply, Delivery, Fitting of Motor Vehicle Tyres and Batteries and Supply and Delivery of Photocopying Papers.**
2. The Chairperson, Internal Procurement and Disposal Committee, now invites sealed bids from eligible and qualified bidders for (a) Supply, Delivery, Fitting of Motor Vehicle Tyres and Batteries (b) Supply and Delivery of Photocopying Papers under FRAMEWORK AGREEMENT as below;

Lot No	Item Description	Delivery Period	Delivery Site
1	Motor Vehicle Tyres	12 months	DPSS – Lilongwe
2	Motor Vehicle Batteries	12 months	DPSS – Lilongwe
3	Photocopying Papers	12 months	DPSS – Lilongwe

3. Bidding will be conducted in accordance with National Competitive Bidding (NCB) Tendering Procedures as contained in Public Procurement and Disposal of Public Assets Act (2025) and 2020 Public Procurement Regulations of the Republic of Malawi and is open to all qualified and eligible bidders.
4. Interested eligible bidders may obtain further information and inspect the bidding documents at the address 8(a) below from 08.00 to 12-00 and 13.00 to 16.00 hours local time (Monday to Friday, except national public holidays and weekends).
5. A complete set of Bidding Documents in English Language may be purchased by interested bidders from the address shown at 8(b) below and upon payment of a non-refundable fee of **MK10,000.00** in the Cash Office.
6. Sealed Bids, clearly marked on the outer envelope with **'Tender Description and Reference Number NCB 090/IPDC/DPSS/G/2025-26/01'** must be delivered and deposited in a tender box located near the main entrance at or before **14:00 pm (local time) 18th August, 2025.** Bids shall remain valid for 120 days after the deadline for bid submission.
7. Bids will be opened in the presence of the bidder's representatives, who choose to attend at the address 8(c) below at **14:00 pm (local time) on 18th August, 2025.** All bids must be accompanied by a duly Signed Bid Securing Declaration Form.
8. Address for purchase, collection, submission and opening of bids:
  - a) Address for issuing and submission of Bids  
**The Chairperson,  
Internal Procurement and Disposal Committee (IPDC\_  
Department of Procurement and Supply Services,  
Off Paul Kagame Road, Area 4, P.O. Box 128, Lilongwe, Malawi.**
  - b) Address for Bid Opening  
**The Chairperson,  
Internal Procurement and Disposal Committee (IPDC)  
Department of Procurement and Supplies Services,  
The Conference Room, Area 4, P.O. Box 128, Lilongwe, Malawi.**

Chairperson  
Internal Procurement and Disposal Committee  
DEPARTMENT OF PROCUREMENT AND SUPPLIES SERVICES