



# INVITATION FOR BIDS

## NATIONAL COMPETITIVE BIDDING

### PROCUREMENT TARGET: MEDIUM ENTERPRISES

### PROVISION OF SECURITY SERVICES FOR THE PERIOD 2025-2027

Procurement Reference No: BCC/PROC/5/2/5/2025-2027

DATE OF ISSUE: 10th September, 2025

1. **Blantyre City Council (BCC)** is mandated to provide environmentally friendly, high quality, efficient and effective demand driven municipal services in partnership with the individual and corporate residents to attain better quality lives for all residents in the City. The Council has therefore budgeted public funds to be used for the provision of the security services for the period of 2025 to 2027 financial years hence invites bids from interested eligible bidders to submit their bids for the procurement as detailed below:

ITEM	DESCRIPTION	NUMBER OF GUARDS
Lot. 1	Provision of Security Services in Limbe Zone	102
Lot. 2	Provision of Security Services in Blantyre Zone	82

2. Bidding will be conducted in accordance with the open tendering procedures contained in para 14 of the Public Procurement and Disposal of Assets Act, 2025, Public Procurement Regulations Number 185 and 186 of 2020, (Government Notice No: 24) and Order 2020 (Participation by Micro, Small and Medium Enterprises), and is open to all bidders (Medium Enterprises) from eligible source countries.
3. *Blantyre City Council shall prioritize the submitted quotation in line with Section 44 (10) of the Public Procurement and Disposal of Public Assets Act 2017 and the circular issued by the Public Procurement and Disposal of Assets Authority (PPDA) on 1st July, 2019. Please take note that all indigenous Black Malawian shall enjoy 20% margin of preference.*
4. Interested eligible bidders may obtain further information and inspect the Bidding Documents from the Blantyre City Council Procurement and Disposal Unit at the address shown in 7(a) below from 08:00Hours to 12:00Hours and 14:00Hours to 16:00Hours from Monday to Friday, except public holidays.
5. A complete set of Bidding Document in English may be purchased by interested bidders request to the address below at 7 (a) and upon payment of a non-refundable fee of **MK10,000.00** to the Cashier at FDH Service Centre located at Blantyre City Council Civic Centre and bidding documents shall be collected from the Procurement and Disposal Unit of Blantyre City Council, Civic Centre. The method of payment will be cash or bank certified Cheque. Interested bidders may bid for ALL Lots. However, **NO SUCCESSFUL BIDDER WILL BE AWARDED MORE THAN ONE LOT.**
6. Bids clearly marked; **"Tenders for Provision of Security Services"** must be delivered to the address shown at 7 (b) below at or before **29th September, 2025 at 14:00 Hours**. Dully Signed Bid Securing Declaration Form shall be required. Late bids shall be rejected. Bids will be opened in the presence of the bidders or their representatives who choose to attend at the address shown at 7 (b) below on **29th September, 2025 at 14:00 Hours**.
7. (a) Address for inspection, clarification, payment and collection;  
**Attention: Senior Procurement and Disposal Officer**  
**Blantyre City Council,**  
**Civic Centre, Town Hall**  
**Kasungu Crescent,**  
**Private Bag 67**  
**BLANTYRE**  
  
(b) Address for submission:  
**The IPDC Chairperson**  
**Blantyre City Council**  
**Civic Centre, Town Hall**  
**Private Bag 67**  
**BLANTYRE**

AND

Should be deposited in a Tender Box marked; **"Tenders for provision of Security Services,"** placed at the Council, Town Hall Reception.

- (c) Opening of bids will be done at the address above at 7b.