



## INVITATION TO TENDER

### TENDER FOR THE SUPPLY AND INSTALLATION OF ELEVATORS AT MSONKHO HOUSE IN BLANTYRE

Procurement Reference Number: MRA/ELEVATORS/10/09/2025

#### National Competitive Bidding

Date of Publication: Wednesday, 10th September, 2025

1. The Malawi Revenue Authority (MRA) is an agency responsible for the collection and accounting of tax revenue on behalf of the Malawi Government. The Authority has budgeted funds for the procurement of Elevators at MRA Head Office, Msonkho House in Blantyre.
2. The Chairperson of Internal Procurement and Disposal Committee now invites sealed bids from eligible and qualified bidders for Supply and Installation of Elevators at Msonkho House in Blantyre.
3. The bidding process will be conducted in full compliance with the provisions of the Public Procurement and Disposal of Public Assets Act (2025) and its subsidiary Legislations. Participation is open to all eligible Suppliers.
4. A complete set of the bidding document will be acquired upon payment of anon-refundable fee of **K10,000.00 (Ten Thousand Kwacha)** in cash or bank certified cheque. Bidding documents shall be purchased from **Cash Office, Room 123, on Floor Number 1, MRA Msonkho House, Blantyre**. Bidders shall then collect a soft copy of bidding document from Supply Chain Management Office after presenting a receipt as proof of payment.
5. Complete bids, well labelled with the title of the assignment and procurement reference number must be deposited in the Tender Box at the Ground floor reception, **MRA Msonkho House, Blantyre on Monday 29th September, 2025**. Late bids shall be rejected. Bidders or their representatives may attend a bid opening meeting on **Monday, 29th September, 2025 at 15:00hrs local Time**.
6. Bids in sealed envelopes clearly marked and indicating the procurement reference number:  
**MRA/ELEVATORS/10/09/2025** should be addressed to:

**The Chairperson  
Internal Procurement and Disposal of Asset Committee  
Malawi Revenue Authority  
Msonkho House  
Private Bag 247  
Blantyre**

MRA reserves the right to reject any or all bids and is **not bound** to accept the lowest or any bid.