



Malawi Housing Corporation
HEAD OFFICE, AREA 6, LILONGWE

INVITATION FOR BIDS

NATIONAL COMPETITIVE BIDDING

PROCUREMENT OF SECURITY SERVICES

PROCUREMENT REFERENCE No: MHC/2025-2026/SECURITY SERVICES/1
Date of Issue of Bidding Document: 3rd October 2025

1. **Malawi Housing Corporation** has budgeted funds for the procurement of Security Services for the period 2025-2026.
2. The Chairperson of the Internal Procurement and Disposal Committee now invites sealed Bids from interested and eligible Bidders to submit them.
3. Bidding shall be conducted in accordance with the Open Tendering procedures (National Competitive Bidding) contained in the Malawi Public Procurement and Disposal of Assets Act (2025) and Regulations, and is open to all eligible Bidders.
4. A complete set of Bidding Documents for four (4) Lots (For Central, Southern, Eastern and Northern Regions), in English, may be purchased by the interested Bidders upon depositing a Non-Refundable Fee of K20,000.00 per Lot, with National Bank of Malawi, by filling a Malawi Housing Corporation Deposit Slip, as detailed below:

Account Name	:	Malawi Housing Corporation
Bank	:	National Bank of Malawi
Branch	:	Chichiri
Account Type	:	Current
Account Description	:	Other Payments (Tenders)
Account Number	:	1000930567

5. Bidding Documents shall only be collected from the Procurement and Disposal Unit on presentation of the Deposit Slips at the address in Paragraph (8.1) below from 08:00 AM to 16:00 PM, from Monday to Friday.
6. Bids shall be submitted in one sealed envelope (marked with a Description of the Procurement Activity and its Procurement Reference Number) and be deposited in the TENDER BOX located at the Malawi Housing Corporation Head Office, Area 6 in Lilongwe upon full completion. No Bidder is allowed to bid for more than one Lot.
7. Closing date for Bid Submission is **Wednesday, 22nd October 2025 at 14:00 Hours**. Bids will be immediately opened on **22nd October 2025 from 14:00 Hours**, in the Malawi Housing Corporation Head Office Board Room, Area 6, Lilongwe, in the presence of the Bidders or their Representatives who choose to attend. All Bids must be accompanied by the filled and signed Bid Submission Sheet, Bid Securing Declaration, Beneficial Ownership Disclosure, Environmental, Social, Health, & Safety Declaration, and Anti-Corruption Declaration Forms.
8. *Addresses for inspection, collection, clarification and submission of Bids:*

8.1 Address for inspection, collection and clarification:
Procurement and Disposal Unit
Malawi Housing Corporation
P O Box 414
LILONGWE.

8.2 Address for Bid submission:
The Chairperson
Internal Procurement and Disposal Committee
Malawi Housing Corporation
P O Box 414
LILONGWE.