



CALL FOR PRE-QUALIFICATION OF SUPPLIERS, SERVICE PROVIDERS, AND CONSULTANTS (2026)

CARE Malawi invites applications from eligible and qualified suppliers, manufacturers, service providers, and consultants (individuals or firms) for pre-qualification to enter into one-year Framework Agreements. Successful pre-qualified vendors will be included in the organization's approved vendor database and may be invited to participate in procurement opportunities as they arise. Pre-qualification is conducted across the categories listed below.

PROVISION OF GOODS AND SERVICES			
No.	Category reference	Category	Description of Category
01	CAREMW/01/26	Car Hiring Services	<ul style="list-style-type: none"> 4x4 vehicles, 4X2 vehicles (sedan) Trucks (the range from 1 ton to 30 Ton) Removals (using van) 1 to 30 Ton Passenger Coasters in: Southern Region, Eastern Region, Central Region and Northern Region
02	CAREMW/02/26	Auditing Services	Auditing services
03	CAREMW/03/26	Clearing Services	Clearing/forwarding/shipment agents involved in clearing goods/vehicles
04	CAREMW/04/26	Maintenance of Vehicles	<ul style="list-style-type: none"> Maintenance of Vehicle with parts Maintenance of Motor Bikes with parts
05	CAREMW/05/26	Hotel Accommodations & Conference	Bed & breakfast, full board, full day conference package, half day package
06	CAREMW/06/26	Financial services providers	Cash distribution programs to farmers, beneficiaries
07	CAREMW/07/26	General Office Repair and Maintenance	Plumbing, Painting, Renovation, Electrical
08	CAREMW/08/26	Visibility Materials	Printing of branded/promotional materials t-shirts, golf shirts, posters, umbrellas, pens, tear drop banners, hanging banners, roll up banners, etc
09	CAREMW/09/26	Taxi Services	In the districts of Lilongwe, Kasungu, Ntcheu, Salima, Mangochi, Chiradzulu, Blantyre, Thyolo, Mulanje
10	CAREMW/10/26	Manufacturers/ Suppliers of relief items	<ul style="list-style-type: none"> Supply of Non-Food Items (NFIs), supply of kitchen sets, suppliers of re-usable sanitary pads Supply of fire-retardant tarpaulin, plastic buckets, collapsible water buckets, collapsible jerricans, folding funnels, solar lamps, solar equipment
11	CAREMW/11/26	Insurance Services	Provision of insurance services to the organization
12	CAREMW/12/26	First Aid Kit	Supply of first aid kits across all districts of Malawi
13	CAREMW/13/26	Protective Wear	Supply of all types of protective wear
14	CAREMW/14/26	Catering Services	Provision of catering services in all the districts
15	CAREMW/15/26	Electronic Hardware servicing	Provision of servicing and maintenance of all electronic office equipment
16	CAREMW/16/26	IT Equipment	<ul style="list-style-type: none"> Supply of Laptops and desktops Supply of Printers Supply of IT accessories (Multimedia, LEDs), Supply mobile phones
17	CAREMW/17/26	Technical and or Construction materials and equipment	Hardware items for different trades (construction, plumbing, electrical, carpentry)
18	CAREMW/18/26	Suppliers for various seeds	Suppliers for maize seed; soyabean seed, pigeon peas; cowpeas, vegetable seed, cassava cuttings, sweet potato vines
19	CAREMW/19/26	Consultant (Individual or firms)	Experts in video documentary and filming
20	CAREMW/20/26	Kitchen supplies	To supply kitchen items in the following districts: Kasungu; Lilongwe, Salima; Ntcheu, Mangochi, Blantyre, Mulanje, and Thyolo

Eligibility and Mandatory Documentation

Applicants must meet the minimum requirements below. Failure to provide any required document will lead to automatic disqualification.

1. Completed application for pre-qualification printed on company letterhead
2. Company profile
3. Valid business registration certificate
4. Valid tax registration certificate
5. Copies of National IDs for company directors
6. Evidence of experience

Submission Instructions

1. All applications must be submitted electronically via email to: MWLIPC@care.org
2. Each category application must be submitted separately and clearly labeled with the relevant category reference number.
3. Applications must be submitted in English and in clearly legible electronic format (PDF preferred).
4. Late submissions will not be considered.

Important Notes

Pre-qualification does not constitute a commitment to award any contract, and only successful applicants will be notified. CARE Malawi reserves the right to accept or reject any application without assigning reasons. The organization is committed to ethical procurement and maintains a zero-tolerance policy toward fraud, corruption, and conflicts of interest.

Submission Deadline

Applications must be received no later than: **8th May, 2026 at 16:00 hours (Malawi time).**