

**INVITATION FOR BIDS (IFB)
FOR
PROVISION OF CONSULTANCY SERVICES**

DATE OF ISSUE : MONDAY, 15TH JUNE 2026

1. The National Oil Company of Malawi Limited (NOCMA) is a wholly owned Government of Malawi Company incorporated in 2010 under the Companies Act of 1984 with the mandate to (a) Promote upstream oil and gas exploration, (b) Manage Strategic Fuel Reserve facility in accordance with the Government of Malawi's approved Strategic Fuel Reserve Management Plan and (c) Provide at a fee, hospitality to new entrants as one way of promoting competition.
2. NOCMA has budgeted funds for the procurement of consultancy services. The Chairman, Internal Procurement and Disposal Committee now invites sealed bids from eligible Malawians to provide the following consultancy services:

No.	Description	Tender Number	Duration	Target Group
1	Consultancy Services for Provision of Customer Satisfaction Survey	NOC03/RFP/S/ FY2026-27	6 - 10 Weeks	Other
2	Consultancy Services for Facilitation of Risk Management Workshop	NOC04/RFP/S/ FY2025-26	2 - 3 Weeks	Other

3. Bidding will be conducted in accordance with open tendering procedures contained in the Public Procurement Laws and Regulations of the Government of the Republic of Malawi and is open to all eligible bidders.
4. Interested eligible bidders may obtain further information and inspect the Bidding Documents from NOCMA's Procurement and Disposal Unit, Kang'ombe House, 4th Floor, West Wing, City Centre, Lilongwe, Malawi from 08:00 to 12:00hours, 13:00 to 16:00hours local time (Monday to Friday) except on Public Holidays.
5. A complete set of soft copy Bidding Document in English language may be purchased by interested bidders from Finance Office, Kang'ombe House, 4th Floor, East Wing, City Centre, Lilongwe, Malawi upon payment of a non-refundable fee of Ten Thousand Kwacha (MK10,000.00). The method of payment will be cash.
6. Bidders are being requested to submit their bids using the Malawi National Procurement System (MANEPs) at or before 10:00 a.m. (local time) on Tuesday 30th June 2026.
8. It is the responsibility of each bidder to ensure that the bids submitted are in accordance with the 'Instruction to Bidders' contained in the Bidding Document; non-compliance with the instructions will lead to disqualification and rejection of the bid.
9. Opening of Bids shall commence at 10:05 a.m. (local time) on Tuesday 30th June 2026 on the MANEPs Portal.
10. NOCMA reserves the right to cancel procurement proceedings at any stage.

The Chairperson,
Internal Procurement and Disposal Committee (IPDC)