

**INVITATION FOR BIDS (IFB)
FOR
PROCUREMENT OF GOODS AND SERVICES AT
NATIONAL OIL COMPANY OF MALAWI LIMITED
DATE OF ISSUE FRIDAY 19TH JUNE 2026**

1. The National Oil Company of Malawi (NOCMA) Limited has budgeted funds for the Procurement of various goods and services at NOCMA Head Office and All Fuel Depots. The Chairman, Internal Procurement and Disposal Committee now invite sealed bids from eligible bidders as follows:

Description	Tender Number	Delivery Site	Duration	Target Group
Provision of Maintenance and servicing of Air Conditioners at NOCMA Head Office and Fuel Depots on Framework Agreement	NOC06/NCB/S/ FY2026-27	NOCMA Head Office and all Fuel Depots	12 months	Medium Enterprise
Provision of Maintenance and servicing of Firefighting equipment at NOCMA Head Office and Fuel Depots on Framework Agreement	NOC07/NCB/S/ FY2026-27	NOCMA Head Office and all Fuel Depots	12 Months	Medium Enterprise
Supply and Delivery of Personal Protective Equipment	NOC08/NCB/G/ FY2026-27	NOCMA Head Office	60 Days	Medium Enterprise
Supply and Delivery of 23 cubic meters Fuel Skid Tanks at NOCMA Lilongwe and Blantyre Fuel Depots	NOC09/NCB/G/ FY2026-27	NOCMA Lilongwe and Blantyre Fuel Depots	60 Days	Specialist Mechanical Contractors in CIRA MK1B/Bikon Category
Provision of Maintenance and servicing of Laptops, Desktops, Servers and Printers on Framework Agreement	NOC10/NCB/S/ FY2026-27	NOCMA Head Office	12 months	Other
Provision of Cross Border Road Transport Services for Fuel by local Transport	NOC11/NCB/S/ FY2026-27	NOCMA, Blantyre, Lilongwe, Mzuzu, Chilumba and Chipoka Fuel Depots	12 Months	Wet Cargo Transporters

2. Bidding will be conducted in accordance with open tendering procedures contained in the Public Procurement Laws and Regulations of the Government of the Republic of Malawi and is open to all eligible bidders.
3. Interested eligible bidders may obtain further information and inspect the Bidding Documents from NOCMA's Procurement and Disposal Unit, Kang'ombe House, 4th Floor, West Wing, City Centre, Lilongwe, Malawi from 08:00 to 12:00hours, 13:00 to 16:00hours local time (Monday to Friday) except on Public Holidays.
4. A complete set of soft copy Bidding Document in English language may be purchased by interested bidders from Finance Office, Kang'ombe House, 4th Floor, East Wing, City Centre, Lilongwe, Malawi upon payment of a non-refundable fee of Ten Thousand Kwacha (MK10,000.00). The method of payment will be cash.
5. Sealed bids in the form of Hard Copies, clearly marked on the outer envelope with "Tender Description and Reference Number" must be deposited in the Tender Box located at the Reception of NOCMA, Kang'ombe House, 8th Floor, West Wing, City Centre, Lilongwe, Malawi at or before 10:00 a.m. (local time) on Thursday 9th July 2026. Late bids will be rejected and returned to the bidder unopened.
- Bidders are further being requested to submit their bids using the Malawi National Procurement System (MANEPs) at or before 10:00 a.m (Local time) on Thursday, 9th July, 2026.
6. It is the responsibility of each bidder to ensure that the bids submitted are in accordance with the 'Instruction to Bidders contained in the Bidding Document, non-compliance to the instructions will lead to disqualification and rejection of the bid.
7. Opening of Bids shall commence at 10:00 a.m. (local time) on Thursday, 9th July, 2026 for at NOCMA Board Room, Kang'ombe House, 4th Floor, East Wing, City Centre, Lilongwe, Malawi. Interested bidders, their representatives and the general public are welcome to attend.
8. NOCMA is not in any way bound to accept the lowest or any bid but reserves the right to exercise choice of the lowest evaluated, substantially responsive bid and procurement proceedings may be cancelled at any stage.

The Chairperson
Internal Procurement and Disposal Committee (IPDC)